

Northshore Christian Academy **Little Navigators** 2012-2013 Student Enrollment Procedures



A Ministry of Northshore Christian Church ~ www.northshorechristianschools.org
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These Enrollment Procedures are for Northshore Christian Academy's "Little Navigators" classes:

Morning and Afternoon (Monday-Thursday) 4 Year Old Pre-Kindergarten

1. Complete, sign and return all application forms to the Registrar for NCA's Little Navigators. NCA begins accepting applications from new families as soon as they become available. **Both parents or legal guardians must sign all forms.** Bring your entire, fully completed, registration packet, along with registration fee(s). **Please do not appear at this appointment with in complete forms.**
2. The \$75 Application Fee must be paid at the time the Application for Enrollment forms are submitted. The Application Fee is non-refundable under any circumstances.
3. All students entering NCA's Pre-Kindergarten program for the 2012-2013 school year must be four years old by August 31.
4. A copy of the student's birth certificate and current immunizations must be submitted with their application.
5. Enrollment for each student is for one school year only and not continuous. Each student must register for re-enrollment for each school year. Enrollment is not continual, and reenrollment privileges are not guaranteed. Enrollment at NCA is a privilege not a right. Final acceptance of a student to NCA is at the Administrator's sole discretion.
6. A waiting pool is established when all openings are filled. If a student is placed on the waiting pool, the application fee will be applied toward application of the following year.

STATEMENT OF NON-DISCRIMINATION: Northshore Christian Academy reserves the right to select students on the basis of academic performance and personal qualification. NCA **does not discriminate** on the basis of any color, race, national and ethnic origin in administration of its' educational policies, admission policies, and athletic programs.