

NORTHSHORE CHRISTIAN ACADEMY

HEAD COACH

POSITION DESCRIPTION

JOB TITLE: Head Coach	LOCATION: Northshore Christian Academy
	JOB CATEGORY: Non-Classified
IMMEDIATE SUPERVISOR: Middle School Vice Principal, Athletic Director	COMPENSATION: A signed agreement outlining compensation, benefits, review and qualifications shall be on file in the school office
	MISSION & PURPOSE: To coach the assigned sports team with a Christ-centered philosophy offering superior leadership reflecting strong skill building and safety in a structured, positive environment

GENERAL SUMMARY:

Assume responsibility for all phases of the sport assigned. This includes pre-season preparation and post-season duties. Coach is responsible for directing athletic team, preparing athletes both mentally and physically for athletic contests, applying discipline in a firm and consistent manner, and demanding ethical behavior and exemplary sportsmanship in athletes.

ESSENTIAL JOB DUTIES:

1. Coordinate the total program for the sport assigned (may include summer camp);
2. Prepare students athletically for competitions; implement all known safety measures to prevent injuries;
3. Develop Christ-like character and leadership skills in student athletes, emphasizing ethical and sportsmanlike conduct;
4. Apply discipline where needed in a positive and consistent manner;

5. Supervise assistant coaches as applicable;
6. Understand and conform to all rules, regulations, and coaching standards of the Tri-County League Handbook; attend league/conference meetings for coaches;
7. Financially manage sport to remain within confines of budget;
8. Ensure proper use of facilities by all team members;
9. Promote NCA athletics and support fellow coaches;
10. Complete any requirements for continuing education (**Coaches Education Program**);
11. Perform other related duties as assigned.

SUPERVISORY RESPONSIBILITIES:

1. Supervise assistant coach as applicable;
2. Set goals for program at all levels;
3. Keep abreast of new developments, innovative ideas and techniques related to sport and communicate this information to the other coaches;
4. Encourage and support coaches to engage in continuing education and training;
5. Be a role model in terms of temperament, patience, and fair play.

ESSENTIAL QUALIFICATIONS:

1. Christian Commitment: Must agree with NCA Doctrinal Statement, have personal relationship with Christ, and perform according to NCA mission statement;
2. Education: High school diploma or equivalent;
3. Experience: Prior experience coaching or teaching adolescents (ages 11-18);
4. Licensure/Certification: Must have current first aid/CPR certification or be enrolled in a course or courses that will generate such certification;
6. Other Considerations: Must be at least 21 years of age; must conduct oneself in an ethical and moral manner, reflecting Christ.

PREFERRED QUALIFICATIONS:

1. Education: Bachelor's degree or higher; training in prevention of athletic injuries; training in essential areas of study required for a physical education teacher's endorsement in Washington secondary schools;
2. Experience: Substantial experience coaching or teaching adolescents;
3. Licensure/Certification;
4. Other Considerations:

This Job Description reflects NCA and the employee's best effort to describe the essential functions and essential qualifications of the job described. It is not an exhaustive statement of all the duties, responsibilities or qualifications of the job. This job description is not intended to exclude an opportunity for modifications due to business demands or providing reasonable accommodation. This job description is not

intended to be a contract. Signatures below indicate supervisor and employee have read this Job Description and concur with the essential functions and essential qualifications of the job as listed.

SPECIAL REQUIREMENTS

Travel to various schools and/or athletic events are a requirement. Candidate must possess Christ-like behavior and character, attend church regularly and provide spiritual leadership for the students. The assistant coach must also pray, follow biblical principles, train in Christian character, and maintain Christian precepts in policies and procedures.

PHYSICAL DEMANDS/REQUIREMENTS

Duties performed typically in settings related to athletics and include, but not limited to: Gymnasiums, sport fields, locker rooms, activity buses, weight rooms, and other home and away recreational areas. Frequent walking, stooping, standing, lifting, up to approximately 50 pounds, and occasional lifting of equipment/objects weighing in excess of 75 pounds. Other physical activities are required. Travel with students, coaches, trainers, and teams on athletic related trips are required. Vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for determining injuries/illnesses; the worker is subject to inside and outside environmental conditions, noise and hazards. Occasional movement of students by wheelchairs and other mechanical devices may be required. Contact with athletic coaches, athletic trainers, administration, staff, and parents are required. Contact with medical professionals may be required. Frequent contact with parents by phone and in person is necessary.

EVALUATION

The Athletic Director in conjunction with the head coach and building administrator(s) will evaluate performance on the ability and effectiveness in carrying out the above responsibilities.

I have read and understand the components of the position description.

Employee _____
Date

NCA Middle School Administrator _____
Date

Athletic Director _____
Date



NORTHSHORE CHRISTIAN ACADEMY

MORAL CODE OF CONDUCT AFFIRMATION 2011-2012

Northshore Christian Academy seeks to relate Biblical Christianity to every area of life, both on and off campus: to academic discipline, to co-and extra- curricular activities, in the local community and in one's person life. It assumes that all members of Northshore Christian Academy community desire meaningful involvement in the process of Christian education as they seek to express their faith in context of a Christian school faculty and staff members commit themselves to be facilitators and learners in this educational endeavor.

Since Northshore Christian Academy holds that the scripture is the infallible rule for faith and conduct, the Bible will always be the authority in all matters pertaining to personal and corporate behavior. The Academy believes that its statement of faith and its statement of principles regarding behavior find their basis in the Bible. This affirmation attempts to provide a means to understanding the nature of this community of believing learners and to encourage a sincere commitment to it.

We affirm the Lordship of Christ over all of life and thought; our responsibilities to love God with all our being and neighbor as ourselves; our obligation to seek righteousness, to practice justice in all situations, and to express mercy to all; our need to exercise Christian freedom responsibly and lovingly and our dependence on the empowering of the Holy Spirit if we are to faithfully fulfill what God requires.

We affirm the biblical description of attitudes and behavior unfitting for a Christian: "The acts of the sinful nature are obvious: Sexual immorality, including homosexuality; impurity and debauchery, idolatry and witchcraft, hatred, discord, jealousy, fits of rage, selfish ambition, dissention, factions and envy, drunkenness, orgies, and the like" (Galatians 5:19-21a, NIV). Through the help of the Holy Spirit we strive to allow none of these to be part of our behavior.

We affirm also the biblical description of attitudes and behavior fitting for a Christian: "But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control" (Galatians 5:22-23a, NIV). We seek to maintain a vital relationship with the Holy Spirit so that such attitudes and behavior will be evident among us. We seek to follow Christ's example of unselfish love in our actions, attitudes, and relationships.

We strive to maintain stewardship of our bodies, minds, time, abilities, and resources. We strive to restore broken relationships, to be humble, and keep communications open. We strive to integrate worship, personal faith, and intellectual growth. Attendance of prayer on Tuesday and Friday mornings (Teachers only, staff are welcome to join) and faithful attendance and support of a local evangelical church are integral parts of the process.

Northshore Christian Academy recognizes that not all believers share the same standards in matters of behavior the Bible does not specially address. As members of this community however, we also recognize the importance of respecting the values and goals of Northshore Christian Academy and will, therefore, seek to conduct ourselves in a manner that will bring only credit to Jesus, the gospel and Northshore Christian Academy. Since we are also part of the larger society, and in order to let our light shine out, we will strive to maintain good community relations in respect to governing authorities, social activities and business dealings.

This affirmation provides a positive and constructive framework to aid one's personal development and for ongoing relationships with all other members of this community. We join with each other as we seek to live out this affirmation of unity and openness, of helpfulness and caring.

I, _____ have read and understand this affirmation. I further declare that by signing my name below, I agree to live by it. Also, by signing my name below, I acknowledge that I have read the most current Faculty Handbook and Personnel Handbook and verify that all my questions have been answered fully and completely.

Signed _____ Date _____